

JUPITER OCEAN & RACQUET CLUB
1605 SOUTH US HWY 1
JUPITER, FL 33477
(561) 747-5331
FAX: (561) 746-2093

Dear Unit Owner:

In order to keep us up-dated on our records, we would appreciate that you would keep our office and accounting up to date on any changes. Here is a form you may use for any changes that our office needs to know.

DATE: _____ UNIT ADDRESS: _____

OWNERS NAME: _____

MAILING ADDRESS (OTHER THEN UNIT):

Phone #: (_____) _____ Cell #: (_____) _____

Unit #: (_____) _____

List of Vehicles: _____

List of Pets: _____

Pest Control by association: _____ YES _____ NO

Does office have proper fitting key to unit: _____ YES _____ NO

Note: FL. Condo law requires that a key to your unit be available to management, for use in an emergency condition. If none is provided, all costs to enter the unit in an emergency are the owners responsibility.

PLEASE NOTIFY MANAGEMENT OFFICE WHEN YOU ARE LEAVING AND RETURNING FROM THE NORTH.

Do you occupy your unit? ____ Yes ____ No Annually: ____ Seasonal ____

Do you rent your unit? ____ Yes ____ No Annually ____ Seasonal ____

Rental Agent: _____ Phone # (____) _____

Local emergency contact: _____

Phone # (____) _____

Any other information you wish to supply to us:

